

# Module Specification

Pre-entry: Maritime Academic Literacies

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Module Status: Final

## A: Key module information

<b>Administering Curriculum Area:</b> Maritime Studies (M)	
<b>Date of Introduction:</b> 20/21 Semester 1	<b>Exam Period:</b> NA
<b>FHEQ Level:</b> Pre - Level 6	<b>Credit rating:</b> NA
<b>Date of approval:</b> Ver 1 (Approved)	<b>Total learning hours:</b> 60 hours
<b>Module Duration:</b> 3 weeks (minimum)	<b>Delivery period (weeks):</b> 3 (minimum)

<b>Programmes to which the module contributes:</b>	
AdDip/HND Nautical Science	Mandatory
AdDip/HND Electro-Technical Engineering	Mandatory
AdDip/HND Marine Engineering	Mandatory
FD Nautical Science	Elective
FD Marine Engineering	Elective
FD Marine Electrical and Electronic Engineering	Elective

<b>Pre-requisite modules</b>
One of the following modules must have been studied prior to the commencement of this module
This module has no pre-requisites

<b>Co-requisite modules</b>
The following modules must be studied concurrently with this module
This module has no co-requisites

<b>Module Staffing</b>	
Gillian Smith	Module Leader
Ashley Oro	Lecturer

## B: Module Abstract

If you have completed the Advanced Diploma (previously called Higher National Diploma) in Nautical Science, Marine Engineering or Electro-Technical Engineering, you will be required to complete this mandatory pre-entry module if you wish to progress to the BSc (Hons) Maritime Operations' Management top-up degree. The aim of this module is to ensure parity of content if you have previously completed the AdDip/HND, with students completing Foundation Degrees in the same areas at Blackpool & the Fylde College. It will be delivered in a blended learning manner prior to you commencing the top-up programme. Foundation degree students are also strongly recommended to undertake this module to revise your academic writing and research skills if you wish, however it is not a mandatory requirement.

In this module you will develop the skills required for academic and professional work in a higher education context as well as a professional environment, which in turn will enhance the planning, communication and analytical abilities you will bring to the role of a maritime professional.

The module also promotes the integration of your underpinning knowledge, developed over the course of your entry qualification and your practical experiences during shipboard operations. You will be asked to view real shipboard operations through the lens of your technical knowledge and understanding.

This module prepares you for the BSc (Hons) Maritime Operations Management programme by equipping you with the academic skills to study independently - engaging with industry and academic literature, handling data in a live context, reflecting on your experiences and the lessons that you have learned and conveying all that information in appropriate forms (both written, verbal or any other means appropriate).

## C: Assessment Overview

### 1. Coursework – Academic report - Evaluation of shipboard operation

Weighting	Learning Outcomes Assessed	Indicative Handout	Indicative Deadline	Word Length or Duration	Grading Method
-	1, 2, 3	Week 1	Week 3	1500	Pass/Fail

### 2. Practical – Presentation - Evaluation of shipboard operation

Weighting	Learning Outcomes Assessed	Indicative Handout	Indicative Deadline	Word Length or Duration	Grading Method
-	1, 2, 3	Week 1	Week 3	10	Pass/Fail

## D: Learning Outcomes

Upon successful completion of this module, students will be able to:

1. Produce written and verbal communications in an academic and professional context.
2. Locate, analyse and evaluate literature and information related to the maritime industry using digital and conventional means.
3. Evaluate the purpose, process and outcome of a shipboard operation from a professional perspective using academic resources.

## E: Module Learning Hours

Type	Frequency	Hours	Average Hours
<b>Contact</b>			
Lectures (blended delivery)	3 weeks	24	8
Tutorial (blended delivery)	3 weeks	6	2
<b>Non-contact</b>			
Independent Learning	3 weeks	30	10
		60	20

## **F: Teaching, Learning and Assessment Strategy**

This module will be delivered remotely using a range of self-paced activities via blended learning. It will require a minimum of three weeks full time study, however a longer period of time is recommended in order to maximise your opportunities to engage with the learning, teaching and assessment activities. The summative assessment will be completed at least one week prior to commencement of the BSc (Hons) Maritime Operations Management programme, therefore it is recommended to start this module at least four weeks prior.

The module employs a strategy of combining research and writing skills with practical elements of shipboard operations encountered in the workplace. This promotes the development of academic and digital skills, but also allows you to utilise information and experience obtained from within the maritime industry.

The module will be delivered using blended learning facilities and will enable you to practise and hone your digital information skills and academic practices. Tasks will be provided for you to work on via the college's Virtual Learning Environment (VLE). You will have access to a range of online material which have been specifically designed to enhance independent learning.

You will start this module studying academic writing and other literacy skills that will aid you throughout your studies, with a focus on literacy skills, including data sources, academic analyses, referencing and assessment preparation. You will consider the roles and responsibilities on board ship, taking a managerial perspective, subsequently introducing you to reflective approaches and practices. You will then conclude the module by exploring the management skills involved in shipboard operations, with reference to continuous professional development.

You will have scheduled tutorial sessions with the module leader to offer feedback on a formative activities, and ensure your progression is appropriately supported. This will also provide opportunities for collaboration activities with other students on a range of learning activities.

The summative assessment for the module consists of two tasks, both required to be passed: a 1500 word academic report evaluating a shipboard operation and a 10 minute presentation relating to the shipboard operation findings, with an opportunity for questions. The presentation will be scheduled as a live event on a remote VLE platform prior to the commencement of the BSc (Hons) Maritime Operations Management programme. If a re-assessment is required for either of the summative assessment tasks, an opportunity will be provided prior to programme commencement. If you are unsuccessful in achieving a pass in this pre-entry module, you may have to delay your BSc programme start to a future intake.

## **G: Indicative Content**

Academic writing: conventions, terminology, paraphrasing, summarising, reports, essays.  
Presentations: Selection of relevant points, communication of ideas verbally and visually.

Secondary research: use of digital and traditional tools for discovery, open access journals, referencing and in text citation, plagiarism, reliability and validity of sources, comparison, contract and critical evaluation, critical reading and note making.

Application of Knowledge, Understanding and Proficiency (KUP). Analysis of operations: purpose, process and outcome. Evaluation of role and responsibilities.

## **H: Library Requirements**

Blackpool and The Fylde College is committed to purchasing the required recommended physical and / or digital texts. Currently there are sufficient resources within the Curriculum Area to support this programme. All core texts are available as electronic resources.

## **I: Special Equipment or Space Requirements**

There are no special requirements.

## **J: Timetabling Requirements**

Presentation assessments to be scheduled in the two weeks prior to BSc course commencement. A 20 minute slot for each individual student to be scheduled.

## **K: Reading List**

### **Core Texts**

Gillet, A., Hammond, A. and Martala-Lockett, M. (2009) *Successful academic writing*, Pearson London

Maier, P., Barney, A. and Price, G. (2010) *Study skills for science, engineering and technology students*, Longman London

### **Secondary Texts**

Cottrell, S. (2017) *Critical thinking skills; developing effective analysis and argument*, 3<sup>rd</sup> edn, Palgrave MacMillan Basingstoke

Panayides, Photis M. (2019) *The Routledge handbook of maritime management*, Routledge London

Van Emden, J. and Becker, L. (2016) *Presentation skills for students*, 3<sup>rd</sup> edn, Palgrave Macmillan Basingstoke